

THE FAIRFIELD COUNTY BAR FOUNDATION, INC.

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GRANT GUIDELINES

The Purpose of the Fairfield County Bar Foundation

Established as a 501 (c)(3) organization, the Fairfield County Bar Foundation, Inc. (FCBF) is a philanthropic organization that provides a means for the organized Bar to support the Fairfield County Community.

The Mission of the Fairfield County Bar Foundation

The FCBF is a charitable affiliate of the Fairfield County Bar Association dedicated to improving access to justice for those in our community who have been impacted by poverty, abuse and discrimination. The Foundation seeks to achieve these goals by providing support in the form of financial grants, educational programs and legal services to organizations which provide these services directly.

Grant-Making Priorities

Applications will be accepted for projects and/or activities that will achieve one or more of the following:

- a. To maintain the honor and dignity of the profession of the law;
- b. To promote legal science and the administration of justice;
- c. To promote the efficiency and integrity of the judicial process;
- d. To establish and/or provide for organized entities or facilities for the furnishing of legal services to all citizens;
- e. To apply knowledge and experience in the field of law to the promotion of the public good; and
- f. To support charitable programs that assist the needy or otherwise fulfill the mission statement of the FCBF.

The FCBF awards grants to nonprofit organizations and charitable programs that demonstrate fiscal stability and long-term sustainability and that actively seek financial support from other sources. Priority consideration will be given to: (1) projects and/or activities supported by any committee(s) of the Fairfield County Bar Association; and (2) projects and/or activities of Fairfield County organizations that meet FCBF grant-making priorities. However, economic conditions and community needs may necessitate a change in the FCBF's priorities.

Limitations

Grants will NOT be made:

- a. in support of religious, political or lobbying purposes;
- b. to individuals, with the exception of scholarships and/or prizes; or
- c. as loans.

Application and Funding Requirements

1. Any organization applying for a grant from the FCBF must submit a completed Grant Application along with all supporting documentation requested therein.
2. The FCBF endeavors to provide for two funding cycles per year, with funding decisions generally made by December 1st and June 1st. Applications are due October 15th and April 15th. The number of funding cycles per year, the timing for funding decisions and application deadlines are subject to change in the sole discretion of the FCBF.
3. A typical grant will fall in the \$500 to \$2,500 range.
4. Grants must be applied to project expenses or activities during the twelve month period immediately following the awarding of the grant.
5. Applicants must demonstrate a capacity to administer, implement, execute and evaluate, in an effective and efficient manner, the project or activities for which funds are granted.
6. Applicants must deliver services in a non-discriminatory manner without regard to race, gender, age, ethnicity, religion, sexual preference or national origin.
7. Applicants receiving funding from the FCBF must comply with all of the Grant Guidelines of the FCBF and use all grant funds to carry out the project or activities for which the funds were requested.
8. Applicants receiving funding from the FCBF permit the FCBF to publicize their organization and program at FCBF events and in FCBF communication materials.

Application Review and Notification Procedures

The FCBF funds programs through a highly competitive grant-making process. The FCBF makes funding determinations based on a number of criteria, including whether the project or activities for which funds are requested advances the core funding objectives and priorities of the FCBF. The FCBF also considers an applicant organization's financial stability, collaboration with other providers, efficient use of resources, innovative approach to the delivery of legal services, demonstrated impact and overall competitiveness with the grant applicant pool.

All grant applications submitted to the FCBF will be reviewed by the FCBF Grants Committee. The FCBF Grants Committee will, in turn, make funding recommendations to the Board of Directors of the FCBF. Each applicant will receive written notification of the FCBF's funding decision.

Whether to allow a grant and the amount of any such grant is within the sole discretion of the FCBF.

There is no appeal process for funding decisions.